

## **AGENDA**

### **COMMITTEE ON FINANCE**

**August 02, 2016  
Mayor and all Aldermen**

**Upon Recess of BMA  
Aldermanic Chambers  
City Hall (3<sup>rd</sup> Floor)**

1. Mayor Gatsas calls the meeting to order.

2. The Clerk calls the roll.

3. Resolutions: **(A motion is in order to read by titles only.)**

"Amending the FY 2017 Community Improvement Program, authorizing and appropriating funds in the amount of Seventy Five Thousand Dollars (\$75,000) for the FY 2017 CIP 611317 Emily's Place Renovation Project."

"Amending the FY 2016 and 2012 Community Improvement Programs, transferring, authorizing and appropriating funds in the amount of Nine Thousand Five Hundred Ninety Four Dollars and Eighty Seven Cents (\$9,594.87) for the FY 2016 CIP 610616 Housing Rehabilitation."

**A motion is in order that the resolutions ought to pass and be enrolled.**

4. CIP Budget Authorizations:

611317 Emily's Place Renovation Project  
610912 Housing Initiatives  
610616 Housing Rehabilitation

**Is there a motion that the budget authorization be approved subject to the final adoption of related resolutions?**

5. If there is no further business, a motion is in order to adjourn.

# City of Manchester New Hampshire

*In the year Two Thousand and Sixteen*

## A RESOLUTION

“Amending the FY 2017 Community Improvement Program, authorizing and appropriating funds in the amount of Seventy Five Thousand Dollars (\$75,000) for the FY2017 CIP 611317 Emily’s Place Renovation Project.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2017 CIP as contained in the 2017 CIP budget; and

WHEREAS, the 2017 CIP contains all sources of funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to allocate funding to assist in the renovations at Emily’s Place;

NOW, THEREFORE, be it resolved that the 2017 CIP be amended as follows:

**By adding:**

FY2017 CIP 611317 – Emily’s Place Renovation Project - \$75,000 CDBG

Resolved, that this Resolution shall take effect upon its passage.

# City of Manchester New Hampshire

*In the year Two Thousand and Sixteen*

## A RESOLUTION

“Amending the FY 2016 and 2012 Community Improvement Programs, transferring, authorizing and appropriating funds in the amount of Nine Thousand Five Hundred Ninety Four Dollars and Eighty Seven Cents (\$9,594.87) for the FY2016 CIP 610616 Housing Rehabilitation.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2016 and 2012 CIPs as contained in the 2016 and 2012 CIP budgets; and

WHEREAS, the 2016 and 2012 CIPs contain all sources of funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to transfer an unused balance of Affordable Housing Trust Fund appropriated in a prior year Housing Initiatives project to the current year project;

NOW, THEREFORE, be it resolved that the 2016 and 2012 CIPs be amended as follows:

**By decreasing:**

FY2012 CIP 610912 – Housing Initiatives - \$9,594.87 Other

**By increasing:**

FY2016 CIP 610616 – Housing Rehabilitation - \$9,594.87 Other

Resolved, that this Resolution shall take effect upon its passage.

### CIP BUDGET AUTHORIZATION

CIP#: <input type="text" value="611317"/>	Project Year: <input type="text" value="2017"/>	CIP Resolution: <input type="text" value="5/17/2016"/>
Title: <input type="text" value="Emily's Place Renovation Project"/>	Amending Resolution: <input type="text" value="8/2/2016"/>	
Administering Department <input type="text" value="YWCA"/>	Revision: <input type="text"/>	

Project Description:

<b>Federal Grants</b>	Federal Grant: <input type="text" value="Yes"/>	<b>Environmental</b>	Review Required: <input type="text" value="Yes"/>
	Grant Executed: <input type="text" value="Yes"/>		Completed: <input type="text" value="Pending"/>

#### Critical Events

1.	<input type="text" value="Program Initiation"/>	<input type="text" value="8/2/16"/>
2.	<input type="text" value="Program Completion"/>	<input type="text" value="6/30/17"/>
3.	<input type="text"/>	<input type="text"/>
4.	<input type="text"/>	<input type="text"/>
5.	<input type="text"/>	<input type="text" value="6/30/2017"/>

#### Line Item Budget

Line Item Budget	CDBG			TOTAL
Salaries and Wage	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$75,000.00	\$0.00	\$0.00	\$75,000.00
<b>TOTAL</b>	<b>\$75,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$75,000.00</b>

Revisions:

Comments:

# CIP BUDGET AUTHORIZATION

CIP#: 610912 Project Year: 2012 CIP Resolution: 6/14/2011  
 Title: Housing Initiatives Amending Resolution: 8/2/2016  
 Administering Department: Planning and Community Development Revision: #1

**Project Description:** Funding to increase the supply of decent, safe and affordable housing units through new construction or rehabilitation of existing housing stock. Programming to include remediation of lead based paint and other improvements necessary to bring these properties into compliance with minimum codes. Funds to be used to operate the Manchester Housing Initiatives Program and to leverage HUD Lead Hazard Reduction Demonstration Grant funds.

**Federal Grants** Federal Grant: Yes **Environmental** Review Required: Yes  
 Grant Executed: Pending Completed: No

## Critical Events

1	Program Initiation	8/2/2011
2	Program Completion	6/30/2014
3		
4		
5		

Expected Completion Date: 6/30/2014

## Line Item Budget

	HOME	OTHER		TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$591,767.00	\$90,405.13	\$0.00	\$682,172.13
<b>TOTAL</b>	<b>\$591,767.00</b>	<b>\$90,405.13</b>	<b>\$0.00</b>	<b>\$682,172.13</b>

**Revisions** #1 - Transfers \$9,594.87 Other to CIP Project #610616

**Comments:** Authorization of spending HOME funds is contingent upon HUD grant execution. HOME funds matching 2010 Lead Hazard Reduction Demonstration Grant funds authorized under CIP #612611.

### CIP BUDGET AUTHORIZATION

CIP#: 610616	Project Year: 2016	CIP Resolution: 6/9/2015	
Title: Housing Rehabilitation		Amending Resolution: 8/2/2016	
Administering Department: Planning & Community Development		Revision: #1	

**Project Description:** Funding to assist property owners at a maximum of \$15,000 per unit to perform rehab improvements on their property. Units will need to be occupied by income eligible families or if vacant rented in the future to income eligible families.

<b>Federal Grants</b>	Federal Grant: Yes	<b>Environmental</b>	Review Required: Yes
	Grant Executed:		Completed: Pending

#### Critical Events

1.	Project Initiation	7/1/2015
2.	Project Completion	6/30/2016
3.		
4.		
5.		
		6/30/2016

#### Line Item Budget

	CDBG	OTHER		TOTAL
Salaries and Wage	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$100,000.00	\$84,594.87	\$0.00	\$184,594.87
<b>TOTAL</b>	<b>\$100,000.00</b>	<b>\$84,594.87</b>	<b>\$0.00</b>	<b>\$184,594.87</b>

**Revisions:** #1 - Increases budget by \$84,594.87 Other

**Comments:** Authorization of spending CDBG funds is contingent upon HUD grant execution. Other funds are Affordable Housing Trust Funds.